

Russian Management Journal

Submission Guidelines

1 Registration and submission

1.1. Register in the OJS system or log in to your account. Press “**Register**” (“**Login**”) in the top navigation bar or in the “**Submissions**” section.

1.2. To submit a new article press “**Make a new submission**” after registration or in the “**Submissions**” section.

The screenshot shows the website header with the journal title in Russian (РОССИЙСКИЙ ЖУРНАЛ МЕНЕДЖМЕНТА) and English (RUSSIAN MANAGEMENT JOURNAL). The navigation bar includes links for CURRENT ISSUE, ARCHIVE, EDITORIAL BOARD, SUBMISSION, and ABOUT. The main content area is titled 'HOME / Submissions' and features a call to action: 'Make a new submission or view your pending submissions.' Below this is the 'Author Guidelines' section, which includes an 'Edit' link and text stating that the journal invites authors to submit original research papers. It also lists the journal's interests in emerging and global markets and provides criteria for submissions, such as originality and topicality. On the right side, there are sections for 'LANGUAGE' (English and Russian), 'INFORMATION' (For Readers, For Authors, For Librarians), and 'INDEXED IN' (Clarivate Analytics Emerging Sources Citation Index Indexed), accompanied by a circular logo for the citation index.

1.3. In the “Start” tab, choose the submission language and the journal section you wish to submit. Optionally, authors may provide comments for the editors in the special field. Approve the copyright conditions acceptance and press the “**Save and Continue**” button.

Tasks 0

Submit an Article

1. Start 2. Upload Submission 3. Enter Metadata 4. Confirmation 5. Next Steps

Submission Language
English

*Submissions in several languages are accepted. Choose the primary language of the submission from the pull-down above. **

Section *
Theoretical and Empirical Studies

*Articles must be submitted to one of the journal's sections. **

Comments for the Editor

Rich text editor toolbar: Bold, Italic, Underline, Link, Unlink, Code, Upload, and other icons.

Acknowledge the copyright statement

Articles of the Russian Management Journal are open access distributed under the terms of the [License Agreement](#) with Saint Petersburg State University, which permits to the authors unrestricted dis

Yes, I agree to abide by the terms of the copyright statement.

Yes, I agree to have my data collected and stored according to the [Policy Statement](#).

Save and continue Cancel

1.4. Choose an article component in the open window. To upload the main text of an article choose “**Article Text**”.

Tasks 0

Submit an Article

1. Start 2. Upload Submission 3. Enter Metadata

Submission Files

Save and continue Cancel

Upload Submission File

1. Upload File 2. Review Details 3. Confirm

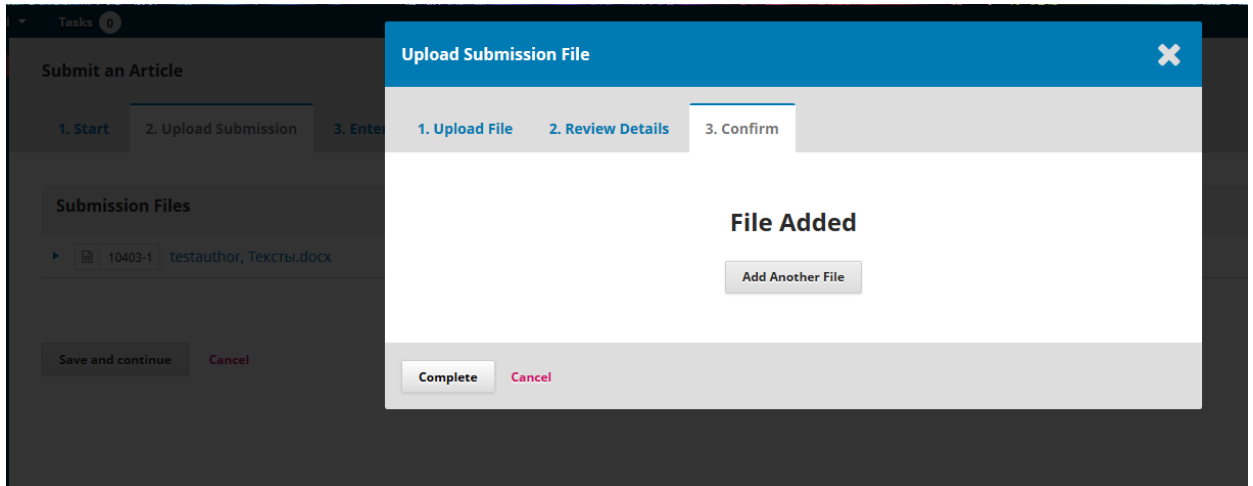
Article Component *
Article Text

Drag and drop a file here to begin upload

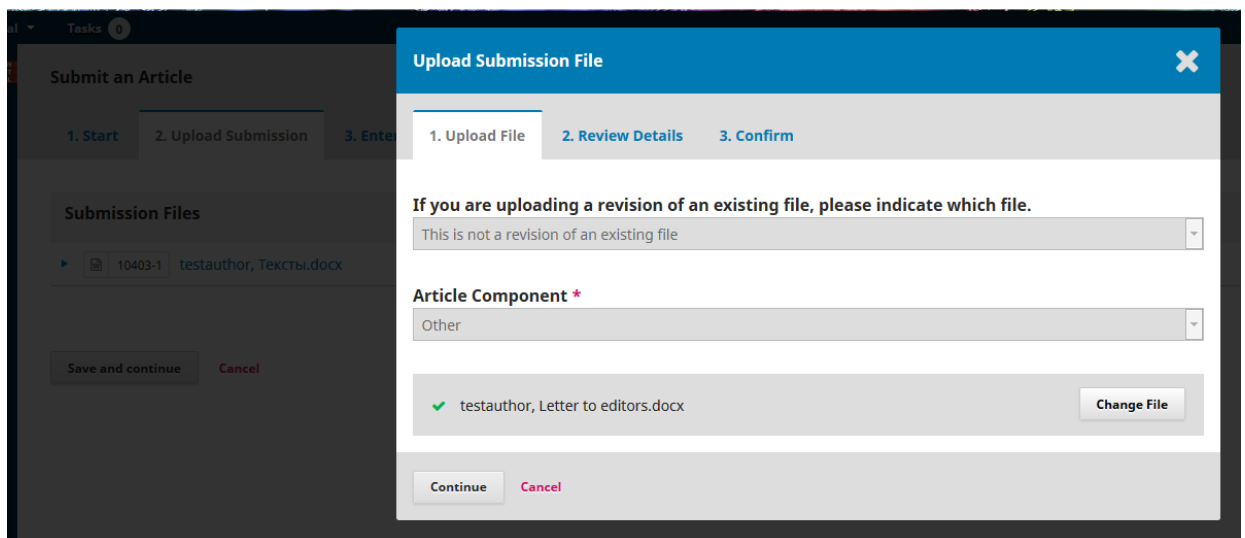
Upload File

Continue Cancel

1.5. Upload the file. Press **“Continue”** in the **“Review details”** tab. To upload the **Letter to Editors** press **“Add another file”** in the **“Confirm”** tab.



1.6. Choose an article component in the open window. To upload **“Letter to Editors”** choose **“Other”**. After the uploading is finished, press **“Continue”** in the **“Review details”** tab. If you need to add other materials (pictures, graphics, etc.), repeat the processes. Press **“Complete”** in the **“Confirm”** tab when all documents are uploaded.



2. Enter metadata

2.1. Type in the title and the abstract of the article.

Tasks **0**

Submit an Article

1. Start 2. Upload Submission 3. Enter Metadata 4. Confirmation 5. Next Steps

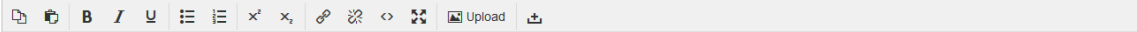
Prefix **Title ***

Examples: A. The

Subtitle

The optional subtitle will appear after a colon (:), following the main title.

Abstract *



Abstract

List of Contributors

Name	E-mail	Role	Primary Contact
▶ Name Last Name	author@gmail.com	Author	<input checked="" type="checkbox"/>

Submission Metadata

These specifications are based on the Dublin Core metadata set, an international standard used to describe journal content.

2.2. Press “**Add contributor**” to add authors (if necessary). Enter the required information including ORCID ID and affiliation. Press “**Save**”.

Add Contributor

Name

*First Name ** *Middle Name* *Last Name **

Contact

*Email **

Country

*Country **

User Details

Suffix

URL *ORCID ID*

Affiliation

Rich Text Editor: [Icons for Bold, Italic, Underline, List, etc.] [Upload] [Powered by TinyMCE]

Bio Statement (e.g., department and rank)

List of Contributors

Name

- Нина Яковлева

Contributor's role *

Author

Translator

Principal contact for editorial correspondence.

Include this contributor in browse lists?

** Denotes required field*

Save **Cancel**

2.3. Keywords should be entered individually. **“Languages”**, **“Subjects”**, **“Supporting agencies”** and **“References”** should be left blank. When you finish entering the metadata press **“Save and continue”**.

Tasks 0

Submission Metadata

These specifications are based on the Dublin Core metadata set, an international standard used to describe journal content.

Additional Refinements

Add additional information for your submission. Press 'enter' after each term.

Languages

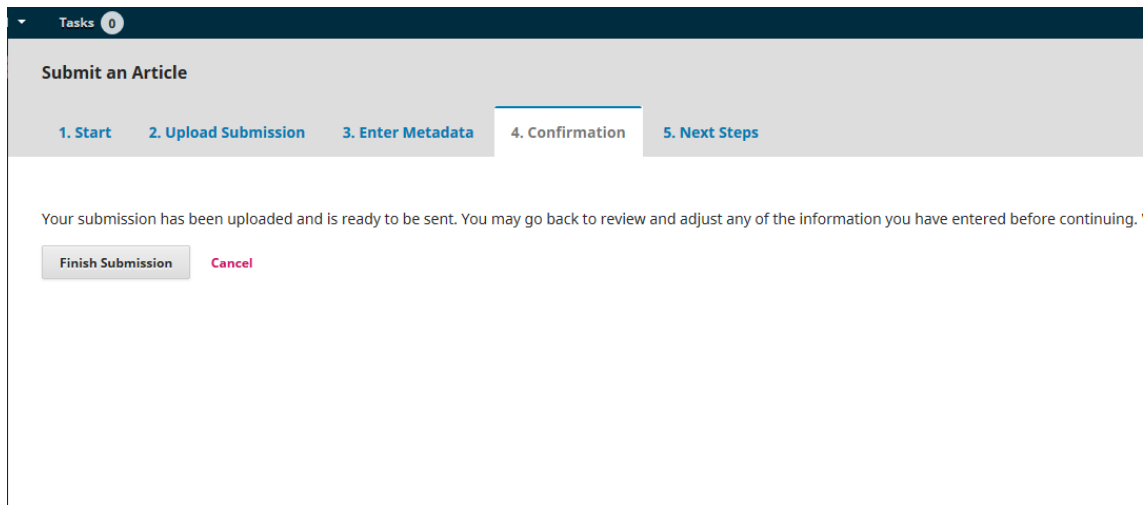
Subjects

Keywords

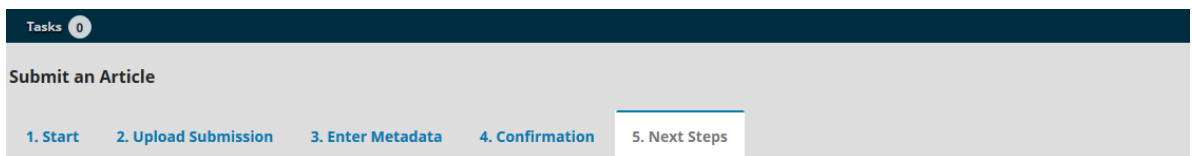
Supporting Agencies

References

2.4. Press **“Finish submission”** in the **“Confirmation”** tab.



2.5. Authors always can review their submissions.



Submission complete

Thank you for your interest in publishing with Russian Management Journal.

What Happens Next?

The journal has been notified of your submission, and you've been emailed a confirmation for your records. Once the editor has reviewed the submission,

For now, you can:

- [Review this submission](#)
- [Create a new submission](#)
- [Return to your dashboard](#)